

# Torrent Gas Private Limited



## **APPLICATION FOR FRANCHISEE CNG STATION**

Application form No.: TGPL/CNG/FY20

Date of issue: \_\_/\_\_/\_\_

(Applicable form(s) issued from office of M/s Torrent Gas Private Limited)

### **Important Information / Term & Conditions**

1. Interested Individuals/Parties, willing to offer land/plot for minimum 25 years lease at the stretch mentioned in advertisement may kindly apply by filling detailed application form. This form is available at our office or can be downloaded from our website: [www.torrentgas.com](http://www.torrentgas.com). For submission of application, you are requested to submit duly filled application along with demand draft (DD) for amount Rs.5,000/- (non-refundable) in favour of TORRENT GAS PRIVATE LIMITED along with the application form, otherwise your application would be rejected.
2. In case applicant wishes to apply for two or more locations/site, applicant would be required to submit separate applications along with necessary documents and application fees.
3. Torrent Gas Private Limited does not appoint any agency or persons to allot dealerships for CNG station. You are requested not to entertain any such agencies or persons and transact directly with the company as given in the advertisement. Torrent Gas Private Limited will not entertain any agency or person on your behalf, and you will have to personally represent your application(s).
4. Torrent Gas Private Limited reserves the right to accept / reject any application without prior notice or giving any reason. Incomplete Application forms are liable to be rejected.
5. The Application form is for collecting prima facie information and it shall not be deemed or construed to be an offer capable of acceptance. Nothing stated herein shall be deemed or construed as acceptance of any terms and conditions by Torrent Gas Private Limited. Submission of this form does not guarantee award of Dealership for CNG Station.
6. Incomplete application or application stating wrong information or application without fees will be rejected.

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Location _____ City _____ State _____		
Advertised on <input type="text"/> / <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> in _____ by Torrent Gas Pvt Limited (Date) (Name of newspaper)		
<b>APPLICANT DETAILS</b>		
<b>1. FOR INDIVIDUAL APPLICANT</b>		
Name of Applicant:		
Date of Birth: <input type="text"/> / <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		
Age (as on date of application): <input type="text"/> <input type="text"/> Yrs.		
Father's/Husband's Name:		
Gender	Nationality	Marital Status
Phone (Res.)	Phone (Off.)	Mobile
Email		
Current Occupation:		
Current Source of Income:		
Current address:		
Flat /House No.	Building Name	
Plot No.	Street Name	
Locality	Landmark:	
City:	State:	ZIP Code:
<b>2. FOR FIRM: PARTNERSHIP / PRIVATE/ PUBLIC LIMITED /OTHERS</b>		
Name of Firm:		
Type of Firm ( <i>Tick any one</i> ):      Proprietorship/Partnership/ Public Ltd./Private Ltd		
Annual Turnover of Firm (in Rupees):		
Number of Employees:		
Contact Person:		
Phone (Off.)	Fax	Mobile
Email:		
Current address:		
No.	Building Name	
Plot No.	Street Name	
Locality	Landmark:	
City:	State:	ZIP Code:

Latest  
Passport Size Photograph with  
Specimen signature  
on photograph

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3. DETAILS OF INCOME		
Gross income during last financial year ended 31/03/2019: Rs		
In case an income tax assessed, furnish PAN No:		
4. EXPERIENCE		
Any previous experience in petroleum industry?	<input type="checkbox"/> YES If Yes, How many Years:_____	<input type="checkbox"/> NO
If dealing in retail petroleum business, please provide information of your dealership:		
Name of the Dealership:	Operating since:	
Address of the Dealership:		
Sales volume per month:	MS:	HSD:
Experience in any other retail sales (Give details of products traded e.g. FMCG, pharma, plastic, textiles etc.)		Years:_____
5. SITE DETAILS		
Name of the owner(s) of the site		
Relationship of land owner with the applicant		
Site / Location address	Site Dimensions	
Address:	Frontage available (in Meter):	
Khasra/Gata/Kila Number:	Depth available (in Meter):	
Khata Number:	Length along the road (in Meter):	
Khatauni Number:	Total Plot area (In Square Meters):	
City survey no. of plot & Village:	Distance from nearest city/town (in KM):	
Details of the surroundings: (Indicate approx. distance between the surroundings and plot boundary)		
• East:	• West:	
• South:	• North:	
6. OTHER SITE DETAILS		
(i) Availability of power connection ( <i>tick anyone</i> ):	<input type="checkbox"/> YES	<input type="checkbox"/> NO
(ii) Availability of water connection ( <i>tick anyone</i> ):	<input type="checkbox"/> YES	<input type="checkbox"/> NO
(iii) Encroachments, if any ( <i>tick anyone</i> ):	<input type="checkbox"/> YES	<input type="checkbox"/> NO
(iv) Floor Space Index (FSI):		

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(v)	Any path way crossing the land ( <i>tick anyone</i> ):	<input type="checkbox"/> YES	<input type="checkbox"/> NO
(vi)	Any high voltage transmission lines Nearby ( <i>tick anyone</i> ): If yes distance from the plot: _____ in mtrs.	<input type="checkbox"/> YES	<input type="checkbox"/> NO
(vii)	Whether title of plot is clear ( <i>tick anyone</i> ):	<input type="checkbox"/> YES	<input type="checkbox"/> NO
(viii)	Status of Land ( <i>tick anyone</i> ):	<input type="checkbox"/> Agriculture	<input type="checkbox"/> Non-Agriculture
(ix)	Whether land is, at any time, covered in Govt. Acquisition plan	<input type="checkbox"/> YES	<input type="checkbox"/> NO
(x)	Whether the owner has received any notice of any type from any statutory body/ Agency for the referred plot.	<input type="checkbox"/> YES	If yes, details there of <input type="checkbox"/> NO
(xi)	Whether the plot of land falls in Control area: If yes, whether NOC from concerned authorities has been obtained for commercial use?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
(xii)	Necessary documents for experience, financial strength of firm, achievements etc. have to be submitted separately.		
(xiii)	List existing petroleum retail outlets in the vicinity within 10 Km radius of the site:  (Separate sheet may be used for providing the relevant information)		

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7. FINANCIAL DETAILS						
Assets owned by Applicant:		(1)	(2)			
		(3)	(4)			
In case of Partnership Firm		Partnership Ratio		Address of Partner		
Partner 1 Name:						
Partner 2 Name:						
Partner 3 Name:						
Attach constitution copy / partnership deed						
Allocable surplus funds from current business						
Income tax returns (Last 2 years).						
Bank Details		Name of Bank:		Branch:		
		A/c Type:		A/c No:		
FINANCIAL STANDINGS (Please submit certificate from a Chartered Accountant)						
Deposits/Stock	Bank Address	Value	Balance of Loan	Net Value		
A. Current A/c						
B. Savings A/c						
C. Fixed Deposit						
D. Shares						
E. Other Sources						
Real Estate	In name of	Address	Assessed Value	Year Purchased	Encumbrances Charges	Amount owing
F. Land						
G. Houses						
H. Others						
<b>TOTAL</b>						
FINANCING THE RETAIL OUTLET						
I. Indicate the amount of funds you are willing to invest in the retail outlet?		<input type="checkbox"/> Rs 50 to 80 Lakh <input type="checkbox"/> Rs 100 to 150 Lakh		<input type="checkbox"/> Rs 80 to 100 Lakh <input type="checkbox"/> Above Rs 150 Lakh		
J. How do you propose to raise the above funds? Please submit documentary evidence.						
• Time Deposit A/c: Rs. _____		• Overdraft Facilities: Rs. _____				
• Current A/c: Rs. _____		• Sale of House/Car: Rs. _____				
• Savings A/c: Rs. _____		• Bank Loan: Rs. _____				

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• Stock & Shares: Rs. _____	• Other Sources: Rs. _____
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## DECLARATION

I, \_\_\_\_\_ hereby certify that the information given above is true to the best of my knowledge and belief. Any incorrect information / suppression of facts will disqualify me from being considered for the dealership.

Demand Draft / Cheque No. \_\_\_\_\_ dated \_\_\_\_\_ for Rs. 5,000 drawn on \_\_\_\_\_ (Bank's name) in favour of Torrent Gas Private Limited is enclosed.

Place:

Signature:

Date:

Name (in block letters):

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## ELIGIBILITY CRITERIA FOR DEALERSHIP

### **A. FOR INDIVIDUALS**

- (I) NATIONALITY: Should be an Indian National.
- (II) AGE: As on the Date of Application (In Completed Years) Not Less Than 21 Years.
- (III) EDUCATIONAL QUALIFICATIONS: Minimum Matriculation or Recognized Equivalent.
- (IV) FINANCIAL STRENGTH: SHOULD HAVE SUFFICIENT FINANCIAL STRENGTH.
  - Minimum Rs.100 Lakh (Bank Solvency Certificate, Income Tax Return of Last Three Years and Statement of Movable and Immovable Properties as a Proof are Required)
- (V) EXPERIENCE: Land owners/Leasee with the experience (his/her or in the following field / activities shall be given priority).
  - Forecourt management of retail outlets of petroleum products
  - Working experience in oil and gas sector

### **B. FOR OTHERS**

- (I) PARTNERSHIPS: In Case of Partnerships, one of the Partners to Individually fulfill the Eligibility Criteria as specified above and each Partner to submit separate Application Forms along with Application fees.
- (II) REGISTERED CO-OP. /CONSUMER SOCIETIES: In Case of Registered Co-Operatives/ Consumer Societies, there should be at least one person fulfilling above eligibility criteria.
- (III) IN CASE OF A FIRMS/ COMPANIES/ ORGANIZED BODIES, there should be at least two persons fulfilling above eligibility criteria.

**C. DOCUMENTARY PROOFS** Fulfilling all the above Eligibility Criteria shall be submitted by the Applicants.

### **ELIGIBILITY TO APPLY:**

The following applicants meeting the eligibility criteria and who are having their own land plots in their names/have firm offer of land /having agreement to lease or lease agreement for 25 years or more along with NoC of land owner for making application for CNG Dealership & setting up CNG Station on the Land are eligible to apply.

- (I) **ANY INDIVIDUAL/ FIRM/ PUBLIC LIMITED COMPANY**
- (II) **PARTNERSHIPS:** Only the Partnership Firms making a Net Profit (PAT) for the Previous Three Consecutive Financial Years as Certified by a Chartered Accountant will be eligible.
- (III) **REGISTERED CO-OP. /CONSUMER SOCIETIES:** Only the Society Making a Net Profit for The Previous Three Consecutive Financial Years as Certified by a Chartered Accountant Will Be Eligible.
- (IV) **ORGANIZED BODIES** Such as registered bus/truck associations etc., charitable trust and corporate houses, i.e. Government organizations/bodies, PSUs, companies registered under Companies Act 1956, making a net profit (PAT) for the previous three consecutive financial years as certified by a chartered accountant will be eligible.
- (V) **PRIVATE LIMITED COMPANIES** Making A Net Profit (PAT) For the Previous Three Consecutive Financial Years as Certified by a Chartered Accountant will be eligible.

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<b>BROAD TERMS AND CONDITIONS FOR LAND/SITE</b>	
(i)	Interested parties should offer open plots with clear & undisputed title only/having agreement to lease or lease agreement for min 25 years or more with land owner who has clear & undisputed title.
(ii)	Frontage of plot of land should be abutting the national highway/state highway/main road.
(iii)	Minimum plot size including minimum frontage and minimum depth should be as specified in the advertisement.
(iv)	The plot size indicated above shall be measured after leaving applicable ROW as per norms of NHAI/PWD/CPWD/State Highway Deptt./Local Authorities etc.. However the area falling within the ROW limits shall also be included in the lease in addition to the plot size indicated above.
(v)	In case of land situated on national highway, the bidder will ensure that the land offered meets the NHAI guidelines contained in Govt. of India, Ministry of Road, Transport & Highways No. RW/NH-33023/19/99-DO-III dt.25.09.2003/17.10.2003 and further amendments if any. The offered land should also meet norms of statutory bodies like forest, explosive etc. and the land should be convertible for commercial and CNG Station use.
(vi)	The bidder shall arrange all statutory clearances such as urban land ceiling, Non-Agriculture conversion, Income Tax Clearance, Non-encumbrance etc. and No Objection certificate from co-owners, if any. No Objection certificate from the land owner for making application for CNG Dealership & setting up CNG Station on the Land in case of lease land.
(vii)	If the entire land does not belong to the Applicant, then the group of persons who have plots contiguous to each other meeting our requirement can quote through one of them holding Power of Attorney for the others.
(viii)	Bidders offering agricultural land shall convert the same to non-agricultural purposed more particularly for the use of CNG stations or other allied purposes at their own expense and cost. The land must be suitable for development for CNG station and other commercial activities and impact charges, if any, need to be paid to the local development authorities right now or in future also, the same shall be paid by the land owner/applicant & the same shall never be recoverable from Torrent Gas Private Ltd.
(ix)	Brokers/Property dealers need not apply.



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DOCUMENTS TO BE SUBMITTED	
The following documentary proof shall be submitted along with the filled & complete application form. Original of affidavits and attested copies of all supporting documents should only be submitted. Non-submission of above documents will entail rejection of application	
(i)	Age Proof :
(ii)	Educational Qualification proof:
(iii)	Income Proof – Net worth Details certified by a Chartered Accountant
(iv)	Property card
(v)	Key plan showing details of property
(vi)	Lease deed
(vii)	Ownership documents (Title deed showing the ownership of the land)
(viii)	Copy of 7/12 extracts or its equivalent viz. Khatoni, Jamabandi, Khasra, Girdawari etc
(ix)	Copy of Power of Attorney (For Power of Attorney Holders)
(x)	Latest sanctioned DP remarks of local Municipal office.
(xi)	Latest Property assessment receipt.
(xii)	<b>Title clearance certificate</b> and non - encumbrance certificate from a reputed solicitor. <b>(In case the offered plot is techno –commercially feasible, then Legal vetting of land documents such as title search etc shall be carried out by Torrent Gas appointed solicitor at its own cost).</b>
(xiii)	NOC from landlord in case of lease hold land.
(xiv)	Latest I.T clearance certificate.
(xv)	Partnership deed in case of partnership firm.
(xvi)	Documents for experience of handling hydrocarbon products / achievements etc.

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## TERMS & CONDITIONS FOR DEALERSHIP

### Scope of Torrent Gas Pvt Limited:

- **Installation of Equipment's:** Torrent Gas will set up the CNG station as per the technical design finalized. All the CNG equipment's like compressor, dispenser, and cascade will be installed and commissioned by Torrent Gas.
- **Maintenance:** All periodic/preventive and break down maintenance of CNG equipment will be in the scope of Torrent Gas.
- **Power Cost:** The cost of power/electricity towards running of compressor and dispenser will be reimbursed by Torrent Gas.
- **Training:** Torrent Gas will train the technicians / manpower hired / deployed by the dealer for dispensing.
- **Dealership Commission:** Commission for providing the dealership services shall be paid by Torrent Gas to the Dealer.
- **Land Lease:** Land lease rental for providing the land on long term lease shall be paid by Torrent Gas to the landowner.

### Dealer's Scope:

- **Day to day operations** of the CNG retail outlet including Dispensing of gas to vehicles and general maintenance/ up keeping of CNG outlet as per standards of Torrent Gas.
- **Permissions/ approvals:** All necessary permissions required from all statutory authorities (like Chief Controller of Explosives (CCOE), DM/CP, local office, local Municipal office, Local Police Traffic Police, NHAI etc.) for setting up of CNG stations.
- **Change in Land Use (CLU):** Dealer shall get the CLU of the land plot to Non-Agricultural at his/her own cost well before the project activities are commenced at the plot.
- **Construction:** All civil works such as foundations, canopies, electrical rooms, trenches, driveway, boundary wall, Sales room, signage, pylon (totem), entry / exit signs, hoardings, lightings etc. The technical details & design will be provided by Torrent Gas.
- **Fund requirement** for development of civil infrastructure and Electrical Connection at plot by dealer would be between Rs. One Crore to Two Crore depending upon the site conditions.
- **Power:** Power connection up to the site. All necessary permissions including deposits, cable charges, connection charges etc as levied by the Power Company for obtaining power supply, transformer and other associated electrical equipment, as required, shall be by Dealer. Power cost towards illumination of the station is in the scope of Dealer.
- **Manpower:** All manpower required for smooth operation of equipment's installed at the station and dispensing of CNG to vehicles including security of station.
- All **Housekeeping** expenses, telephone charges and horticulture expenses etc.
- To ensure the safe operation of equipment and station.

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## DOCUMENTS TO BE SUBMITTED ALONGWITH APPLICATION FOR DEALERSHIP

- A. **AT THE TIME OF APPLICATION:** The applicant(s) should furnish **Title Clear Report** and Applicant's **Net-worth certificate from the CA** and at least one of the following documents in **support of ownership of land** offered along with the application form:
- Khasara/Khatauni or any equivalent revenue document or certificate from revenue official confirming status of ownership of the land Or
  - Registered sale deed Or Any other type of ownership transfer deed/ document Or Firm allotment letter issued by Government/Semi-Government bodies Or
  - Registered Partnership Deed along with certificate of registration (Certified Copy).
  - Land Lease deed/agreement for the offered land

In addition to the above, following documents are also required, if applicable, for evaluation as "**Own land/Firm offer**"; subject to legal verification by competent authority:

Sr. #	Situation of ownership	Share of applicant in land	Documents required in addition to above	Evaluation As
1	Self	Full	Nil	Own Land
2	Self with members of family unit	Part	Consent letter from members of family unit	Own Land
3	Self with other owner(s)	Part	Consent letter on stamp paper or an Affidavit or Power of Attorney from other owner(s)	Own Land
4	Self and members of family unit with other owner(s)	Part	Consent letter from members of family unit and Consent letter on stamp paper or an Affidavit or Power of Attorney from other	Own Land
5	Only members of family unit	Part	Consent letter from members of family unit	Own Land
6	Members of family unit with other owner(s)	Nil	Consent letter from members of family unit and Consent letter on stamp paper or an Affidavit or Power of Attorney from other	Own Land but Disqualified
7	Self with members of family unit	Part but area more than TGPL requirement	Consent letter from members of family unit not available	Firm Offer
8	Self with other owner(s)	Part but area more than TGPL requirement	Consent letter from other owner(s) not available	Firm Offer
9	Self and members of family unit with other owner(s)	Part but area more than TGPL requirement	Consent letter from members of family unit and other owner(s) not available	Firm Offer
10	Other Owners	Nil	Agreement to purchase/Offer letter on stamp paper/Affidavit/Power of attorney	Firm Offer but Disqualified

**Note:** All consents must be obtained on Rs.100 stamp paper and duly notarized

**Note:** In all cases, site map with dimensions indicating survey no., Khasra no., name of the road (NH/SH/Other road), nearest KM Stone, total land area and offered land, as applicable in respect of the plot being offered for CNG Station are to be attached.